



School Year

2017

Tech Prep Showcase – April 25, 2017

Thursday, March 23 – GPA's for MM3

Friday, June 9 – Credit Capture forms due to Tech Prep

Thursday, August 4 – Proficiency testing signup begins

September to mid-October – Jr. Registration

September through November – Jr. Career Exploration Days

2018

Getting Ready for College Night – February 15, 2018

Tech Prep Showcase – March 21, 2018

Architecture and Construction Summit Minutes

Date: March 13, 2017 - Noon to 3:00 pm

LOCATION: Building 11, Room 443

The meeting began promptly at Noon. Wendell Meyers welcomed the group and had attendees introduce themselves.

Attendees included:

Tim Carpenter, Hamilton HS; Yvonne Kaszubowski, Warren County CC; Zachary Pickens, Fairmont HS; Eric Dunn, Chair/Professor, Engineering Technology Design, Sinclair College; Wendell Meyers, Bryan Jackson, Josiah Wahlrab, Miami Valley Tech Prep Consortium.

The attendees shared success stories from the current year at their schools, and discussed their tech prep showcase projects.

Bryan Jackson informed the group of the reduction of paper for the senior packets. There will be a “Congratulations letter” with links, along with the scholarship certificate. He showed the new “Your Guide to Sinclair and Tech Prep” trifold brochure that every senior should receive. The brochure includes a checklist with timelines, a list of degree & certificate options, contact info, Sinclair satellite campus location info and a section for personal info to share with an academic advisor. Bryan reminded the group that students meeting the MM3 do not have to take the placement test, and that the math 1110 is offered via proficiency. Lastly he reported that many seniors who did not take a CCP (College Credit Plus) class during the past two years must reapply to Sinclair to update their registration. The students should re-apply from the Sinclair College web site.

Eric Dunn provided an overview of the Engineering Technology Design Department, reporting that Sinclair offers seven degree programs and five short term certificates, taught by a dozen professors, and another dozen adjunct faculty. Six of the seven degrees have or are in the process of ABET Accreditation (Energy not AAS.) The number of courses required for a degree has been restructured to 60 cr. hours.

The Engineering Technology Design Department has been asked to form “partnerships” with local secondary and post-secondary schools, and Eric asked what he could do to assist partner schools with their current situations. Sinclair instructor attendance at open houses, sophomore welcome days, and advisory committee meetings was offered. Eric also asked attendees to contact him if schools would like a Sinclair presence at any additional school activities, as his goal is to attend events at schools to meet and greet parents.

Wendell Meyers reviewed the BOGO initiative for 2017, sharing the positive statistics from last summer’s BOGO, wherein 80% of the students completed the courses they signed up for. He further reported that the “On-site registration” piloted last year is being changed to “On-site advising,” wherein the academic advisors will develop an academic plan the student will utilize to register on their own. The academic advisors will not be submitting the schedule for the students this year.

Josiah Wahlrab reviewed the end-of-year data collection process. A MM3 handout was introduced, and Josiah pointed out the top two measures in the chart (3.0 GPA & Algebra II grade) are in **bold type**, indicating the info is collected through the portal. The other measures on the list must be submitted by the student. Instructors asked for access to the students in their school who are registered or have credit in proficiency classes to assist them with the credit approval process. Josiah is going to look into gathering and sharing this data.

Josiah asked if any new instructors needed a Non-employee Account. He stated that the teacher demographic information will be updated by Tim Bryant for 2017-2018 if the instructor remains a part of the consortium.

Also note: We received verification from the Provost office that proficiency course grades, processed by Tech Prep, appear on the Sinclair College Transcript and factor into students' Sinclair GPA.

Two handouts were distributed regarding credit capture. The goal this year is 100% through the portal. Tim asks instructors to continue with what they have done in the past. Sinclair instructors post eLearn grades.

Students access their account in the Portal via Sinclair email, and say yes or no to credits available.

Instructors will get an email from Josiah when the portal is ready.

Instructors access the portal through: tinyurl.com/jy9mtal

See the "How to access Tech Prep Portal" handout, and follow the directions.

Portal can also be accessed through link on right side of Tech Prep Website Home Page.

Instructors should post grades where applicable.

Coordinators/instructors can view the status.

Please try out the portal prior to April!!

Bryan Jackson delivered information regarding College Transition (handout.) He shared information on the Women in STEM camp being offered at Sinclair June 19-23, 2017, with registration info available on the Tech Prep website. Bryan reinforced the importance of students filling out the personal education info in the trifold brochure before meeting with an academic advisor. Listing courses that credit is anticipated for is very important! Students can print an unofficial transcript on the Sinclair website once grades are posted. Some grades may not be posted until July 1.

Bryan also reviewed the Focus 2 Assessment and other student services available on the Sinclair College website as well as Understanding University Transfer, and Short Term Certificates.

Wendell spoke briefly about student transition programming for one year certification and degrees, a new focus on underrepresented students and non-traditional student programming. Tech Prep will have an increased focus on the matriculation of students into workforce programs, connections to industry, and incorporating those connections into our Sinclair operations. Program of Study documentation is a priority, in addition to increased collaboration to complete pathways for students.