



Dental Tech Prep Summit

Date: Thursday, March 16, 2017 **Time:** noon to 3:00PM **Location:** Building 6, Room 142

Attendees: Jess Moore (MVTPC), Josiah Wahlrab (MVTPC), Nina Allen (MVTPC), Abigail Hartman (MVCTC), Virginia Dossenback (Butler Tech), Lori Ritzenthaler (SCCTC), Holly Todd (WCCC), Felicia Thompson (Ponitz)

1. Miami Valley Tech Prep Consortium update

a. **2016-17 enrollment** – Jess shared a portion of the PowerPoint presented at the spring 2017 Tech Prep Coordinator Meeting held on Thursday, March 9 from 9AM-noon in 12-116. The number of students enrolled in with the MVTPC during fall 2016 was 10,698 (as of early December 2016). Also during the fall 2016 term, there were 3,261 former Tech Prep students enrolled at Sinclair. The slides included a breakdown of MVTPC demographics (number of students by pathway/student and percentages depicting gender and ethnicity), as well as student matriculation data from 2010-2016, degrees/certificates earned by Tech Prep students by academic division, Sinclair Tech Prep scholarships awarded over the past 11 years, and finally, total scholarships and grants disbursed to Tech Prep students enrolled at Sinclair from 2005-2016.

2. Data Capture – Josiah Wahlrab, Operations Specialist (MVTPC)

- a. **End of year credit capture** – Josiah presented to the group about possible changes in the credit capture process for the spring of 2017. At the time of the meeting the process was still being developed and Josiah was seeking input/feedback from partner school administrators and teachers. The credit capture process has been posted to the MVTPC web site: <http://www.mvtechprep.org/index.cfm/resources/credit-capture-process>. Josiah is working with teachers and schools on an individual basis regarding eLearn credit capture. Grades for these courses cannot be posted unless the student gets a C or better on the proficiency test, the student verifies that they want the grade posted, and are graduating seniors.
- b. **Multiple Measures (alternative data sources for placement)** – Josiah shared that this initiative had an update in January 2017. MVTPC Director, Wendell Meyers shared the update via email to each partner school/district's Tech Prep coordinators. The new policy can be found on the MVTPC web site here: <http://www.mvtechprep.org/index.cfm/resources/college-readiness>. Josiah also shared some additional quick reference resources to help students determine what ENG and MAT courses they are eligible to take under the revised policy.
- c. **Non-Employee Account Request** – Any CTE teachers planning to offer eLearn proficiency options for their students must contact Tim Bryant timothy.bryant@sinclair.edu/937-512-2406 in the Tech Prep office for a non-employee network account form. If a teacher has already completed the form through the Tech Prep office, Tim is able to renew an account from one year to the next without the teacher completing the form again.

3. DEH 1102 Course Liaison and DEH Instructor, Liz Atchley

- a. **Course updates/information** – Throughout the year Liz was contacted by various teachers offering the course and asked to troubleshoot minor issues as they arose. Everyone seemed very happy with the roll out of the course this year as CTE teachers are getting more comfortable with the eLearn LMS.
- b. **End of the year wrap-up** – Grades for DEH 1102 are due to the MVTPC office no later than June 15, 2017. Many schools will wrap up much earlier than the deadline.
- c. **Identify partner schools that plan to offer ALH 1101 for the 2017-18 school year** – It is anticipated that all partner schools (MVCTC, SCCTC, Ponitz, Butler Tech, Butler Tech – Colerain, WCCC) will offer DEH 1102 for the 2017-18 school year. Holly Todd (WCCC) will need instruction on how to navigate the eLearn environment as next year is the first year that she will be offering the course to her students.

4. DEH Chair, Sue Raffee

- a. **DEH department update** – Sue shared that the 2017-18 DEH curriculum will require 69 hours of coursework. The 2016-17 program of study required 73 hours of coursework. The classes removed from the 2017-18 curriculum include: DEH 2405 - Computer Applications in Dentistry (1 hr) and a COM (3 hrs) course. Discussion then turned

to the TEAS test. CTE instructors were curious as to how often the TEAS test was offered. Details about the test may be found here at this web link: <https://www.sinclair.edu/academics/divisions/hs/test-for-essential-academic-skills-teas/policy-and-procedures>. The test is offered at two locations (Dayton and Mason) on a walk-in basis only. Details about the test can be found at this web link:

<https://www.sinclair.edu/academics/divisions/hs/test-for-essential-academic-skills-teas/student-instructions>.

Lastly, there was discussion about when students who are interested in EFDA should apply for the certificate program. Sue advised teachers to tell students to apply for the program 1 ½ years into a FT position as a Dental Assistant. Since students must work two years full-time chair side dental assisting, they will also have to contact the MVTPC in order to complete a scholarship appeal form so they can access their scholarship dollars (since they would be utilizing it 2 years after graduating HS instead of one year). The appeal form can be found here: <http://www.mvtechprep.org/index.cfm/resources/scholarship-awards> (scroll down to bottom).

5. ODE and ODHE updates

- a. **CTAG for Medical Terminology (Sinclair equivalent course: HIM 1101)** – Just a reminder that students, with the assistance of their teachers/administrators, must complete CTAG verification forms in order to receive credit for Medical Terminology. The form can be found on the ODHE web site here:

<https://www.ohiohighered.org/sites/ohiohighered.org/files/uploads/transfer/CT2/Verification%20Form-MedTerm-front.pdf>. Students can check and see what Ohio colleges/universities offer course equivalents here:

https://reports-cems.transfercredit.ohio.gov/pg_9?::NO. The CTE Dental teachers indicated that they did not offer Medical Terminology as one of their 4 ODE courses. Jess just includes this information every year in the event that teachers elect to add it to their course offerings.

6. **Junior Career Exploration Days** – Jess will reach out to teachers early fall regarding the Health Sciences Junior Career Exploration Day. It *may* coincide with the Sinclair Health Sciences Career Fair in February. However, DEH may end up having their own Junior Career Day independent of the Sinclair Health Sciences Career Fair in February. Tours of the new HS Center will be included either way. Jess will do some planning discussion with Sinclair faculty and staff over the summer and be in touch with teachers at the start of the school year. Stay tuned!

7. Sinclair Student Services outreach initiatives and incentives

- a. **Onsite advising** – From the previous year, this initiative mostly changed from onsite registration to onsite advising. Sinclair student services offices will work with partner schools that have students interested in attending Sinclair in the fall, though it will *mostly* involve intense advising with “next steps” so that students have more responsibility in their future (i.e., knowing what all it takes to register, pay, withdraw, etc.)
- b. **Buy One, Get One (BOGO) summer courses at Sinclair** – Last summer 284 students (mostly 2015 grads) registered, and of those around 50 with drew leaving a total of 234 students participating. Almost 80% completed and 74% continued on to take classes in the fall. We will be looking at spring 2017 numbers after semester ends. This year the BOGO offer is for both 2017 Tech Prep grads and 2016 Tech Prep grads. Details about the BOGO offer may be found here: <http://www.mvtechprep.org/index.cfm/gallery/bogo-2017>
- c. **Tech Prep Express Registration** – Two dates are scheduled for Express Registration for spring 2017. Details can be found here: <http://www.mvtechprep.org/index.cfm/gallery/express-registration-days-2017>

8. College Transition

- a. **Sinclair application** – Any students who completed the Sinclair Tech Prep application fall 2015 and plan to attend Sinclair summer of 2017 or fall of 2017 must reapply to Sinclair by following this link: <https://apply.sinclair.edu/standard.cfm>. An explanation for the reapplication process may be found at www.mvtechprep.org by clicking on the “2017 Re-application Notice” link on the right-hand side of the page.
- b. **New Sinclair/Tech Prep tri-fold** – The MVTPC office worked closely with the Sinclair Marketing Department to create a double-sided tri-fold that provides pertinent information to Tech Prep students regarding: documenting their CTE program/program teacher, Sinclair Tartan ID numbers, courses for which they may earn college credit, links to other scholarship opportunities, a complete list of degree and certificate programs offered at Sinclair, etc. These were delivered to partner schools in January and February for teachers to share with their students. They were distributed a little later than the Tech Prep office had intended. Some edits/revisions will most likely

be made for the 2017-18 tri-fold, and it should be ready for CTE teachers to disseminate to students in the fall of 2017.

- c. **Getting Ready for College** – The 2017 Getting Ready for College (GRFC) event took place on Thursday, February 16th from 5:30PM-7:30PM, and attendance this year was at an all-time high with an estimated 600 students/family members in attendance. Next year's event is scheduled for Thursday, February 15, 2018.
 - d. **Scholarship packets** – Partner schools will receive their scholarship packets by dates requested to the MVTPC office. This typically happens in late April and continues through May.
 - e. **Ordering Sinclair transcripts** – Students may order official Sinclair transcripts by following this link: <http://www.sinclair.edu/services/basics/registration-and-student-records/student-records/transcripts>.
 - f. **University Transfer opportunities** – Students who matriculate to Sinclair have many opportunities to continue on to complete bachelor's degrees at four-year colleges and universities that have articulation/transfer agreements with Sinclair. Detailed information about these opportunities may be found here: <https://www.sinclair.edu/about/offices/provost/articulation-transfer>. For those students particularly interested in completing at Wright State or UD, there are additional web sites available detailing programs of study and special incentives for transfer students. The UD Sinclair Academy link may be found here: <https://www.udayton.edu/academy> and the Wright State Sinclair Double Degree link may be found here: <http://www.wright.edu/sinclair-double-degree>.
9. **Tech Prep Scholarship**
- a. **Change in policy announced summer 2016** – Just a reminder that Sinclair Tech Prep scholarship recipients may use their scholarship dollars to pursue *any* degree or certificate program at Sinclair. Students may take classes at any Sinclair location or online and use their scholarship award money. Details about this summer 2016 policy change may be found here: <http://www.mvtechprep.org/index.cfm/resources/scholarship-update>
10. **Fall Tech Prep application process** – At the time of the Summit and at the time of publishing Summit notes there are no definite changes to report, but stay tuned for any notifications from the Tech Prep office in early fall (August or September) regarding the Tech Prep student application process.
11. **End of the year info capture processes**
- a. **Teacher demographic information updated for 2017-2018** – If teachers anticipate any changes to their contact information (email, telephone #, job title) for the next school year, please let Jess Moore at jess.moore@sinclair.edu/937-512-5141 know so she can notify the Tech Prep data team of any updates/changes.