

#### How to Apply for Sinclair's High School Merit Scholarship Program



# **Overview of Scholarships**

- To apply, students must be current high school seniors planning to graduate with the high school class of 2017 (December 2017 or Spring 2017)
- Applications for scholarships are accepted
   November 1 December 15 for priority
   consideration and January 1, 2017 February 28,
   2017 for general consideration
- High school transcript and letter of recommendation required to apply

## Types of High School Merit Scholarships

- Presidential Scholarship
  - Montgomery County Resident, minimum 3.5 high school GPA at time of application
- Virginia McNeal Scholarship
  - Montgomery County Resident, minimum 3.0 high school GPA at time of application
- Regional Scholarship
  - Non-Montgomery County resident, minimum 3.0
     high school GPA at time of application

### To Apply, Students Visit Scholarship Site at www.sinclair.edu/scholarships

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|------|---|--|--|--------------------------|----------------------------|
|      |   |  |  | my.sinclair   Course Sch | nedule   Visit   Apply Now |
|      |   |  |  |                          | -                          |
|      | COMMONITY COLLEGE                           |  |  | A-Z Index Help Enter     | r Search Q                 |
|      | Academic Program                            | s Get Started Stu  | Ident Services   | Workforce Development    | Alumni                     |
|      | « Student Services                          | Scholarships   |  |                          |                            |
|      | « Financial Aid and Scholarships            | Scholarships and Application   | Information  |                          |                            |
|      | Scholarship Information and<br>Applications | Scholarships are a form of aid that as education. Unlike student loans, scho   | olarships do not have to b   |                          |                            |
|      | Free Scholarship Search                     | repaid. Generally, scholarships are av<br>special qualifications, such as acader<br>talent. Scholarships may be set up to  | mic, athletic or artistic  | ) Pl                     |                            |
|      | Eight Steps to Winning a<br>Scholarship     | work like community service or supp<br>group of students.  |  |                          |                            |
|      | External Scholarship Resources              | Sinclair Community College offers a  | variety of scholarship   |                          |                            |
|      | Online Scholarship System                   | opportunities for students. Scholarsh<br>high school graduates, new students   |  | nt                       |                            |
|      | Online Scholarship Application              | returning students. Sinclair students<br>of scholarships from external donors  | also receive a wide varie  | ty                       |                            |
|      | High School Scholarships                    | Sinclair's Online Scholarship System<br>15 are:  |  |                          |                            |
|      |   | <ul> <li>Fall Semester: June 1–30</li> </ul>   |  | THE TRUE T               |                            |
|      |   | <ul> <li>Spring Semester: November 1</li> </ul>  |  |                          |                            |
|      |   | <ul> <li>Summer Semester: March 1–30</li> </ul>  | D  |                          |                            |
|      |   | All students applying for scholarship.<br>Free Application for Federal Student<br><u>www.fafsa.ed.gov</u> and complete a Sin<br>Admission at <u>apply.sinclair.edu</u> if not c  | Aid (FAFSA) at   |                          |                            |
|      |   | High School Scholarships   |  |                          |                            |
|      |   | Scholarships are offered to current h<br>graduating in the 2014-15 school year<br>in Sinclair in the Fall 2015 semester. I<br>apply for scholarships online using th<br><u>Application System</u> . Applications will b<br>through June 1 at 11:59 p.m. For furth<br><u>School Scholarships page</u> . | r and planning on enrollin<br>High school students can<br>De <u>Sinclair Online Scholarsh</u><br>De accepted from Januar | <u>nip</u>               |                            |
|      |   | Institutional Scholarships   |  |                          |                            |
|      |   | Sinclair's Institutional Scholarships ar<br>students, and returning students and<br>semesters.   |  |                          |                            |

Access Grant or Book Scholarship: Students who have no federal and/or state grant eligibility will

#### Students Must Sign In With My Sinclair Username/Password



Sinclair Homepage | Sinclair Foundation | Financial Aid & Scholarships | Contact Us

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#### **Complete General Application**

| 🔞 Student Services                        | × Ø Sinclair's Online Scholarsh   |  |              |
|---|-----------------------------------|--|--------------|
| ← ⇒ C fi                                  | https://sinclair.academicworks.co | pm/profile   | ☆ 💿 🗉        |
|   |                                   |  | Get Help Now |
|   | Applications      Opportunities   | Donors   Katherine Gonzalez  |              |
|   | Welcome Back!                     |  |              |
| You have unanswered required questions or |                                   | ons on your General Application. In order to be considered you must complete all the required questions below.   |              |
|   | General Application               | Personal Information Applicant Record  |              |
|   |                                   | You can save your application at any time by clicking <b>Save and Keep Editing</b> at the bottom of the form.<br>Once completed, you can submit your application by clicking <b>Finish and Continue</b> .<br><b>Note:</b> Required fields are marked with an asterisk. |              |
|   |                                   | First Name   |              |
|   |                                   | Last Name  |              |
|   |                                   | ★ Marital Status   |              |
|   |                                   | * Are you a single parent? (i)   |              |
|   |                                   | Yes     Save and Keep Editing or Finish and Continue   |              |

# Answer "Yes" to this Question

\* Are you a current high school senior planning to attend Sinclair in Fall 2017? Answering "Yes" to this question allows you to apply for the Presidential, Virginia McNeal, and Regional Scholarships which are for high school seniors (Class of 2017) ONLY.

🖲 Yes

O No

\* Have you received your high school diploma or GED? If so, specify which one you have received.

### Click "Finish and Continue"

| 🕼 Student Services | × 👩 Sinclair's Online Scholarsh 🗴  |   |     | x |
|--------------------|------------------------------------|---|-----|---|
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## **Answer Questions on Additional Application for High School Seniors**

| General Application  |   | Conditional Application Questions      | Frequently .   | Asked Qu   | <u>estions</u> |  |
|--|---|--|----------------|------------|----------------|--|
| Applicant Record   | Additional Application for High School Seniors  |  |                |            |                |  |
| Profile Information     Additional Application for High     School Seniors | <ul> <li>★ Will you be graduating from high school by the end of Spring 2017 semester (May 2017)?</li> <li>○ Yes</li> <li>○ No</li> </ul>       |  |                |            |                |  |
|  | <ul> <li>★ Do you plan to enroll full-time (12 credit hour minimum) full-time to receive a scholarship.</li> <li>○ Yes</li> <li>○ No</li> </ul> | ) for Fall 2016 and Spring 2017? Stude | nts are requir | red to enr | oll            |  |
|  | * What is the name and address (street address, city, state, and zip code) of your high school?   |  |                |            |                |  |
|  | B I ≒ ⊟   |  | Help P         | review     | Edit           |  |
|  |   |  |                |            |                |  |
|  |   |  |                |            |                |  |

## Either Scan and Upload Letter of Recommendation or Send an Email to a Reference

Please scan and upload a letter of recommendation from a guidance counselor, teacher, or mentor that is NOT related to the student. Students MUST either submit a letter of recommendation themselves, or they can use the option below to request that a reference submit one.

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View or Add a New File

If you are NOT able to submit a letter of recommendation, you can request that a guidance counselor, teacher, or mentor upload a recommendation letter for you. Simply enter their full name (first and last) and email address. They will receive an email with your request, but you are responsible for making sure that they submit their letter before the deadline of DECEMBER 15, 2016 at midnight.

Add a New Reference (Reference will be notified via email)

Save and Keep Editing

Finish and Submit

# Sending Emails to References

- Students must enter the name (first and last) and email address of their reference to have an email sent with a request for a letter of recommendation
- The reference then gets an email with a link to create a login for the application system and upload a letter of recommendation
- Students must ensure that their reference uploads the letters by the deadline (December 15<sup>th</sup> and February 28<sup>th</sup>)

## Students Can Read Frequently Asked **Questions for Any Concerns**

| General Application<br>Progress |  | Conditional Application Questions     | Frequently Asked Questions |  |  |
|---------------------------------|--|---------------------------------------|----------------------------|--|--|
| Applicant Record                | Additional Application for High School Seniors    * Will you be graduating from high school by the end of Spring 2017 semester (May 2017)?   Yes No  * Do you plan to enroll full-time (12 credit hour minimum) for Fall 2016 and Spring 2017? Students are required to enroll full-time to receive a scholarship.  Yes No |                                       |                            |  |  |
|                                 | <ul> <li>★ What is the name and address (street address, city, state</li> <li>B I = =</li> </ul>   | e, and zip code) of your high school? | ?<br>Help Preview Edit     |  |  |
|                                 |  |                                       |                            |  |  |

### Has Basic Questions and Scholarship Contact Info

#### Question: What is the Additional Application for High School Seniors?

Answer: Sinclair offers High School Merit Scholarships (the Presidential, Virginia McNeal, and Regional Scholarships) which are specific to high school seniors who are planning to complete high school within the next few months and attend full-time at Sinclair starting Fall 2017. This extra questionnaire allows you to apply for all of those three scholarships that you are eligible for automatically by simply answering some questions up front.

#### Question: Why have I been asked to answer additional questions for high school seniors?

Answer: You answered "Yes" to the General Application question, "Are you a current high school senior planning to attend Sinclair in Fall 2017" and appear to be within the age range of a high school senior according to your student record information.

#### Question: Oops! I clicked "Yes" to that General Application question on accident. I am NOT actually a high school senior. How can I go back to the last page?

Answer: The easiest way to go back is to go to the left hand side of this page and click the words "Profile Information" to get you back to the General Application you were completing.

#### Question: Do I have to answer all the questions on this additional application?

Answer: You are only required to answer the questions that have an asterisk (\*) symbol next to them, but every question you answer helps you qualify for more scholarships.

Question: Can I still look for more scholarships once I answer all the questions?

# After Applying...

- Students will receive an email to their My Sinclair email account and also a letter that is mailed out to the address on file with Sinclair
  - Students receive a letter and email either to let them know they won a scholarship or to inform them that they were not selected

HIGH SCHOOL SCHOLARSHIP AWARDEES DO NOT NEED TO SUBMIT THANK-YOU LETTERS