



COLLEGE: Sinclair College

ODE CAREER FIELD: Business and Administrative Services

ODE PATHWAY: Business and Administrative Services

SINCLAIR PROGRAM: Business Administration

63 Credit Hours - Associate of Science Degree

BUS.S.AS

HIGH SCHOOL	Freshman	English I (1)	Algebra & Geometry or Algebra I (1)	Physical Science (1)	Social Studies (1)	Health (.5) P E (.5)	Career Field Exploration	Fine Arts/Humanities Elective (1)
	Sophomore	English II (1)	Geometry or Algebra II (1)	Biology or Life Science (1)	US History (1)	Technology: Word, PowerPoint, & Excel (.5) Art (.5)	Career Pathway Foundation	Fine Arts/Humanities Elective (1)
	Junior	English III (1)	Algebra II / Adv Algebra II & Trigonometry (1)	Chemistry (1)	US Govt (.5) Economics and Financial Literacy Social Studies Elective (.5)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)
	Senior	English IV (1)	College Math or Calculus (1)	Human Biology -Anatomy (1)	Psychology, Sociology or Social Studies Elective (1)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)

Take ACT, SAT, or required Sinclair placement test. Visit Sinclair academic advising. Earn high school diploma. Complete pathway as designed.

COLLEGE	1st Semester	• ENG 1101 English Composition I (3)	• OTM Natural/Physical Science (3)	• ACC 1210 Introduction to Financial Accounting (3)	MAN 1107 Foundations of Business (3)	• LAW 1101 Business Law (3)		
	2nd Semester	• MAT 2160 Calculus for Business & Economics (5)	• ACC 1220 Introduction to Managerial Accounting (3)	BIS 1120 Introduction to Software Applications (3)	• ENG 1201 English Composition II OR • MAT 2180 Business Statistics II (3)	• OTM Natural/Physical Science (3)		
	3rd Semester	• ENG 1131 Business Writing (3)	• MAT 2170 Business Statistics I (4)	• OTM Social/Behavioral Science Elective (3) may not be ECO Course	MAN 2150 Management & Organizational Behavior (3)	• ECO 2180 Principles of Microeconomics (3)	• OTM Arts and Humanities Elective (3)	
	4th Semester	• COM 2211 Effective Public Speaking (3)	• MRK 2101 Principles of Marketing (3)	• ECO 2160 Principles of Macroeconomics (3)	• OTM Arts and Humanities Elective (3)			

• = Courses guaranteed to transfer to Ohio's public institutions of higher education

Indicates eligible college course opportunities via Proficiency credit or Articulated Award credit.

■ Indicates Career-Technical Assurance Guides (CTAG)-approved transfer credit. The high school or career center is responsible for sending the proper documentation, along with the Verification of Course/Program Completion form to the college in order for credits to be posted on a student's transcript.

Required Courses (credit hours)

Recommended Elective Courses

revised 09/08/17

Please note: This template does not provide department approved course sequences for students to follow. That is, the courses may be presented out of order. It is best for students to consult with an academic advisor in order to plan a semester by semester course schedule in order to meet the requirements for their certificates and degree programs.