

COLLEGE: Sinclair College

ODE CAREER FIELD: Business and Administrative Services

ODE PATHWAY: Business and Administrative Services

SINCLAIR PROGRAM: Paralegal

65 Credit Hours - Associate of Applied Science Degree

PAR.S.AAS

HIGH SCHOOL	Freshman	English I (1)	Algebra & Geometry or Algebra I (1)	Physical Science (1)	Social Studies (1)	Health (.5) P E (.5)	Career Field Exploration	Fine Arts/Humanities Elective (1)
	Sophomore	English II (1)	Geometry or Algebra II (1)	Biology or Life Science (1)	US History (1)	Technology: Word, PowerPoint, & Excel (.5) Art (.5)	Career Pathway Foundation	Fine Arts/Humanities Elective (1)
	Junior	English III (1)	Algebra II / Adv Algebra II & Trigonometry (1)	Chemistry (1)	US Govt (.5) Economics and Financial Literacy Social Studies Elective (.5)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)
	Senior	English IV (1)	College Math or Calculus (1)	Human Biology -Anatomy (1)	Psychology, Sociology or Social Studies Elective (1)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)	Career Tech Business & Administrative Services (1)
Take ACT, SAT, or required Sinclair placement test. Visit Sinclair academic advising. Earn high school diploma. Complete pathway as designed.								
COLLEGE	1st Semester	• ENG 1101 English Composition I (3)	PAR 1101 Paralegal Principles (3)	PAR 1102 Legal Technology (1)	PAR 1103 Litigation (3)	BIS 1120 Introduction to Software Applications (3)		
	2nd Semester	PAR 1201 Legal Research & Writing (3)	PAR 1202 Advanced Legal Technology (1)	PAR 1203 Advanced Litigation (3)	• ENG 1201 English Composition II (3)	• LAW 1101 Business Law (3)		
	3rd Semester	PAR Paralegal Elective (3)	• COM 2206 Interpersonal Communications (3)	• OTM Arts & Humanities Elective (3)	MAT 1120 Business Math (3)	PAR 1204 Real Estate Law (3)		
	4th Semester	PAR 2301 Advanced Legal Research & Writing (3)	PAR 2302 Family Law (3)	PAR 2303 Probate Law (3)	• ACC 1210 Introduction to Financial Accounting (3)			
	5th Semester	PAR 2401 Paralegal Internship (3)	• PSY 1100 General Psychology OR • SOC 1101 Introduction to Sociology (3)		PAR Paralegal Elective (3)	ENG 1199 Textual Editing (3)		
• = Courses guaranteed to transfer to Ohio's public institutions of higher education								
Indicates eligible college course opportunities via Proficiency credit or Articulated Award credit.								
■ Indicates Career-Technical Assurance Guides (CTAG)-approved transfer credit. The high school or career center is responsible for sending the proper documentation, along with the Verification of Course/Program Completion form to the college in order for credits to be posted on a student's transcript.								
Required Courses (credit hours)								
Recommended Elective Courses								

revised 09/12/17

Please note: This template does not provide department approved course sequences for students to follow. That is, the courses may be presented out of order. It is best for students to consult with an academic advisor in order to plan a semester by semester course schedule in order to meet the requirements for their certificates and degree programs.