

eLearn Credit Capture: Student Instructions

In order to post your eLearn credit to your Sinclair College transcript, please follow the steps below. **Please note** that the Tech Prep office will post grades* of C or higher only, and only upon your graduation from high school.

1. Using Chrome browser, have your Sinclair email open in tab: my.sinclair.edu
2. In another tab create Tech Prep Portal Password: [TBD]
3. Log in and say yes/no to posting eLearn credit: [TBD]

Important

The deadline to capture your Tech Prep eLearn credit is **May 15, 2019**.

***Note**

eLearn grades will be synced to the portal as they are available. Please refer to eLearn and your instructors for confirmation of recent grades.