



Tech Prep Student,

Throughout the rest of your high school career, you will have the opportunity to earn college credit for some of the work you are doing now. This credit, along with the opportunity to earn a scholarship, is awarded through Sinclair Community College.

This application is necessary for Sinclair to award college credit and very likely, a scholarship. It **cannot be processed** without a home address and social security number.

**Completing this application does not obligate you to attend Sinclair upon graduation.**

To make the application easier for you, we have provided an information sheet that you can complete prior to this application. If you have not received that sheet, please ask your career/technical teacher.

Please understand that this is an annual process for all students who are in the Tech Prep program (career/technical) in your school.



START THE APPLICATION  
**[apply.sinclair.edu](https://apply.sinclair.edu)**

***MAKE YOUR***  
**BREAKTHROUGH**



**Log in**

Email / Username

Password

☒ Remember me

**Log in**

Haven't created an account yet?  
[Create your account now](#)

**New User**

First name

Last name

Email

Password

Confirm password

**Submit**

Already have an account? [Log in](#)

Click [Create your account now](#)

Enter your **Legal** first and last name

Use an email and password that you can easily access

Make the password something you can easily remember, you can change this later



## Please check your email

An activation link has been sent to demo.student.cmcp@robot-mail.com

[Send again](#)

Dear Applicant,

Thank you for creating your application account at Sinclair College. Activate your account by clicking the link below to verify your email address.

[Verify your email.](#)

Once you click the link, you will be re-directed to the application portal to log-in and begin your application.

Best,  
Sinclair College

**Your account is activated**

[Log in to your account](#)

Check your email for the verification link.

Click [Verify your email.](#)

Once verified, click [Log in to your account](#)



**SINCLAIR**  
COLLEGE



## Log in

Email / Username

Password

☒ Remember me

[Forgotten Password](#)

Log in

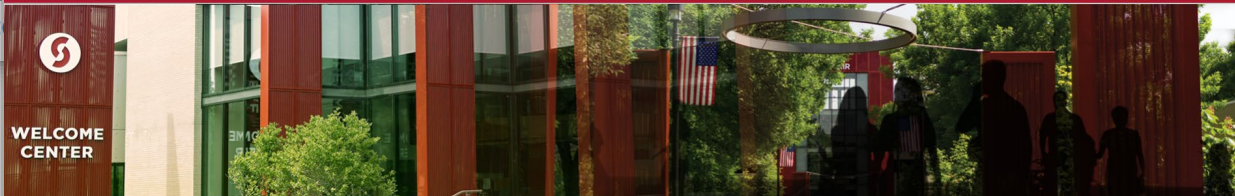
Haven't created

[Create your account](#)



APPLICATION

Application for Admission



Welcome Demo Student-cmcps!

Start New Application

Continue an existing  
application

Review a submitted  
application

1. Log in with the credentials you provided earlier.

2. Click Start New Application



## Applicant Information

### Basic Information

Legal First Name (Given Name)

Demo

Middle Initial

Legal Last Name (Surname)

Student-cmcps

Other/Previous Last Name

Suffix

Email

demo.student.cmcps@robot-mail.com

Citizenship Status \*

US Citizen ▼

If you need to apply for an F-1 visa or currently hold an F-1 visa and plan to study at Sinclair as a full-time or visiting student, please select **Apply as F-1 International Student.**

Are you a current high school (or middle school) student? \*

☒ Yes  
☐ No

I am applying to: \*

Participate in the Tech Prep Program ▼

[Go to dashboard](#)

[Save and Continue](#)

Your first and last name should automatically appear.

Go ahead and enter any other optional information. Note: a suffix is like Jr., Sr., II, III, etc.

Choose I am applying to **Participate in the Tech Prep Program.**

Click Save and Continue.

I am applying to: \*

Participate in the Tech Prep Program

Participate in the College Credit Plus (CCP) Program

Participate in the Tech Prep Program

Enroll in Sinclair while still in high school (not College Credit Plus or Tech Prep) or after high school graduation



## New Application

Please choose an Application Type : \*

Tech Prep

You are applying to participate in the Tech Prep Program while you are in high school. Please click Save and Continue to continue completing your application.

Previous

Save and Continue

## Program Information

Tech Prep Site \*

Miami Valley CTC

Tech Prep Instructor \*

Baker, Troy

\*If choosing 'Unknown' please double-check selected site.

## Program Information

Tech Prep Site \*

Previous

Save and Continue

Miami Valley

Arcanum HS (Miami Valley CTC)  
Bethel High School (Miami Valley CTC)  
Brookville HS (Miami Valley CTC)  
Eaton HS (Miami Valley CTC)  
Franklin Monroe HS (Miami Valley CTC)  
Miami East HS (Miami Valley CTC)  
Miami Valley CTC  
Miamisburg HS (Miami Valley CTC)  
Milton Union HS (Miami Valley CTC)  
Mississinawa HS (Miami Valley CTC)  
National Trail HS (Miami Valley CTC)

Since you are completing a Tech Prep application, no need to change this.

Click Save and Continue.

Select the school or career center where you are taking career tech courses. *(Some schools have multiple campuses, so be careful to choose the right one!)*

Select your instructor from the list.

*(If your teacher does not show in the list, please raise your hand or let your teacher or a staff member know.)*

Click Save and Continue.



## Additional Applicant Information

Date of Birth \*

02/28/2006

Age

17

Legal Sex \*

Male

Entering your Social Security Number is not required to submit your application. However, a valid Social Security Number is required for financial aid, student employment, federal reporting, and streamlining the process of submitting official transcripts to other colleges and universities.

**If you have a Social Security Number and do not provide it when you submit the application, you will be required to submit a copy of your social security card which will cause significant delays in processing your application.**

Social Security Number

Numeric characters only

SSID

Colleges and universities are asked by many, including the federal government, accrediting associations, and newspapers, to describe the racial/ethnic backgrounds of our students and employees. To respond to these requests, we ask you to answer the following two questions:

Do you consider yourself to be Hispanic/Latino?

Please select one or more races to describe yourself:

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Cell Phone Number

Please provide a 10-digit US phone number

Home Phone Number

Please provide a 10-digit US phone number

**Are you a current/former service member or a spouse or dependent of a current/former service member of the U.S. Armed Forces?**

I would like to receive important enrollment related text messages and updates from Sinclair

- ☐ Do not Allow
- ☒ Allow

## Parent Information

Parent or Guardian First Name \*

Parent or Guardian Last Name \*

Parent or Guardian Email \*

Save and Continue

Enter your birthdate, legal sex (*used on government forms*), and other demographic information on this page.

**A social security number is required to process your application.** If you do not have it today, continue on for now, but do not submit your app yet. You will be able to log back in to finish later, once you have it. Students with an unassigned SSN: contact the Tech Prep Office.

\*Only enter numbers, not dashes\*

While not required for Sinclair, some schools require students to provide an SSID. *Ask your teacher if unsure.*

Click Save and Continue.





## Address Information

Although there is no tuition associated with Sinclair credit earned through Career Tech Education, Sinclair requires at least one continuous year's worth of address history, as well as a valid street address, to make a determination about your residency for tuition purposes. If you do not provide this information on your application, your residency may be set to "Out of State resident," and a hold may be placed on your record, preventing registration in courses. [Learn more about residency for tuition purposes.](#)

**Street Address \***

444 W Third St

**City \***

Dayton

**State \***

OH ▼

**ZIP/Postal Code \***

45402

**County (Ohio and Indiana Residents Only)**

Montgomery ▼

**What date did you start living at this address? \***

05/15/2013



**Save and Continue**

Enter your address information. *(For best results, do not use your browser's auto-fill feature.)*

If you have lived at this address for less than one year, you will be asked to provide a previous address.

Click Save and Continue.



## Education Information

Were you or are you home schooled? \*

No

Do you or did you attend a Career Technology Center (CTC) or Joint Vocational School (JVS)? \*

Yes

Have you ever attended Sinclair Community College? \*

No

Have you ever attended a college other than Sinclair? \*

No

Click Add High School or College to add **all schools** you currently attend or have attended current high school and graduation year.

**If you attend a Career Technical Center (CTC) or Joint Vocational School (JVS), please add it first and then list your home high school.**

If you are home schooled, click Add High School or College, select School Type of High School or Career Center, and then search for Home Schooled.

+ Add High School or College

No Data Available

Save and Continue

School Type \*

High School or Career Center (CTC)

Add School \*

Miami Valley

Miami Valley Academies | Dayton | Ohio  
Miami Valley Career Technology Center | Clayton | Ohio  
Miami Valley Christian Academy | Cincinnati | Ohio  
Miami Valley School | Dayton | Ohio

Submit

If you are home schooled, click Add High School or College, select School Type of High School or Career Center, and then search for Home Schooled.

+ Add High School or College

School: Miami Valley Career Technology Center

School: Vandalia Butler High School

Save and Continue

Enter your education information:

Do you attend a career tech center in addition to your home high school?

Have you attended any other college?

*Select Yes if you attend College Credit Plus at another college (Clark State, Edison, etc.)*

Click Add High School or College.

Add your career tech center first, followed by your home school *(from where you will earn your diploma)*


Once you've added all schools, click Save and Continue.



## Application Submission

If you have a Social Security Number and do not provide it when you submit the application, you will be required to submit a copy of your social security card which will cause significant delays in processing your application.

A valid Social Security Number is required for financial aid, student employment, federal reporting, and streamlining the process of submitting official transcripts to other colleges and universities.

 Confirm SSN Status

If you would like to provide your social security number before submitting your application, use the navigation on the left side of your application to return to the Additional Information Page and add your social security number.

Please indicate if you have a social security number:

I certify that the information I have provided on the application is complete and accurate to the best of my knowledge. I understand that misrepresentation of facts on this application may be cause for refusal of admission, cancellation of admission, or suspension from the college. By submitting this application, I agree to abide by the policies and regulations of the college.



Signature \*

Typed First Name & Last Name

Submit

If you did not enter your social security number, **stop here**. Log out, write down your username and password, and return later to add it and submit.

If you did enter your social security number, certify, type your electronic signature, and click Submit.

Congratulations, you're done!





MIAMI VALLEY  
**TECHPREP**  
CONSORTIUM

[View Email in Browser](#)

## Your Tech Prep application has been processed.

Dear Student,

**Congratulations!** I am pleased to inform you that your Sinclair Tech Prep application has been processed. You now have a **Sinclair portal username and e-mail address**. Your Sinclair username, initial password and e-mail address are listed below:

**Your Tartan ID:**

**Your my.sinclair username and email address:**

**Your initial my.sinclair password:** PassXXXX (XXXX is the last four digits of your SSN)

Thank you and welcome to the Sinclair Tech Prep program!

Regards,

**Laura Hinkebein**  
**Director, Miami Valley Tech Prep Consortium**

Building 6, Room 131  
937-512-5146  
[www.mvtechprep.org](http://www.mvtechprep.org)

[Email Preferences](#) | [Unsubscribe](#) | [Web Accessibility Help](#)

What's next:

Once submitted, you will receive a confirmation email.

Within 1-5 business days, you will receive an email with your Sinclair login and password.



**SINCLAIR**  
COLLEGE





# Thank you for completing the Sinclair Tech Prep Application!

