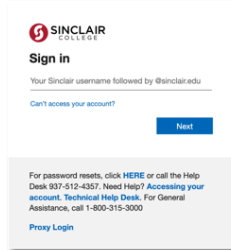


Tech Prep: How to login to eLearn

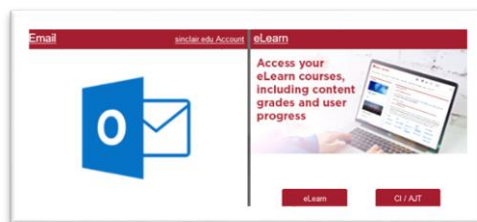
1. Login to my.sinclair.edu: Type in the username you received on your Sinclair acceptance letter + @sinclair.edu. Typically, this will be your first name, period, last name (possibly followed by some numbers).

- If this is your first time logging into my.sinclair **your initial password should be Pass and the last 4 numbers of your social security number (Pass1234)**. Upon logging you will then need to create a new password. Be sure:
 - Password contains at least 8 characters.
 - Password contains a least 1 capital letter.
 - Password contains at least 1 number.

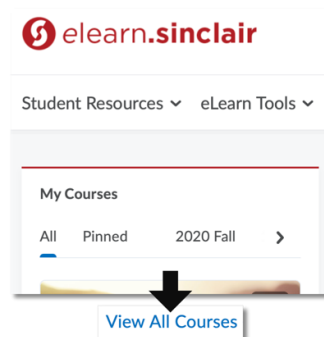
HINT: It is very helpful if you make your new password the same as the password used to login to your school computer, email, or something else you will **easily** remember. You can also reset your password by going to reset.sinclair.edu.



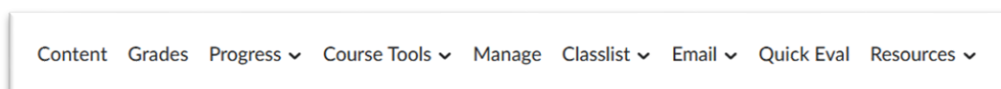
2. Once you have logged in, Find the 'eLearn' tile and click on the 'eLearn' button:



3. Now that you have opened 'eLearn', find your course by scrolling about halfway down the page:



4. Navigate through these options at the top of the course shell for all content:



This is just a quick navigation sheet to assist in the access of my.sinclair.edu and eLearn. Any login issues with my.sinclair.edu or eLearn must be addressed by the Sinclair Help Desk.

Sinclair IT Help Desk: 937-512-HELP or 937-512-4357